



42nd Stationary Source Sampling and Analysis for Air Pollutants

FREQUENTLY ASKED QUESTIONS & CONTACT INFORMATION

1. Do Speakers need to register?	Yes. All speakers/presenters/chairs still complete all Registration materials & pay in full. There is a special time frame for speakers to register, which is scheduled for Monday, October 30th-Friday, November 10th, 2017.
2. Is there somewhere I can go to get general information about the conference?	Information about the conference (including a link to the hotel, fees, registration forms, etc.), can be found at www.sesnews.org under the link for SSSAAP Conference.
3. Who do I contact for technical questions regarding technical presentations, session topics and abstracts?	You may contact Matt Swanson, the 2018 Conference Chair. His e-mail address is: mattswansonses@gmail.com or Jason DeWees, the Conference Co-Chair. His email address is: jason.deweese.ses@gmail.com You may also contact any of the session chairs or co-chairs listed in the “Call for Abstracts”
4. Where do I submit my abstract for consideration?	Abstracts should be submitted to the session chair or co-chair for the session where you would like the presentation considered, as well as to the conference chair, Matt Swanson at mattswansonses@gmail.com and the conference co-chair, Jason DeWees, at jason.deweese.ses@gmail.com
5. Who do I contact regarding registration questions for the conference?	Antoinette Chartier, SES Conference Director, is the contact person for registration information. Her contact information is: Email: alchms@cox.net Telephone: 805-684-1284 Hospitality Management Systems 6508 Camino Carreta Carpinteria, CA 93013



<p>6. Who should I contact with questions about SES? (Membership, mailing list, etc?)</p>	<p>Jason Bouwman is the Secretary of SES.</p> <p>You may contact him at: SESSecretary@gmail.com</p> <p>or by telephone: 360-419-6851</p>
<p>7. Who do I contact regarding the poster session?</p>	<p>Questions should be submitted to:</p> <p>Phil McMaster pmcmaster@cemteks.com</p>
<p>8. Who do I contact about QSTI exams?</p>	<p>You may contact Theresa Lowe at qstiprogram@gmail.com for any questions concerning the exams.</p> <p>For early registration forms or information about exam fees, you may go to the Eastern Technical Associates website, http://www.instack.com/</p> <p>or contact Janie Rose-Lofty at: Janie@smokeschool.com</p> <p>The QSTI exams are scheduled to be held during the SSSAAP conference.</p>
<p>9. How do I get reservations if I want to arrive early and/or stay longer at the conference hotel?</p>	<p>When you register, the conference director will make hotel reservations on your behalf for the conference dates of Sunday, March 25th departing Friday, March 30th, 2017.</p> <p><u>You are</u> responsible for making any early or late hotel reservations. If you plan to arrive early (March 24th or earlier) or stay after the conference dates (the night of March 31st and later), you need to complete the pre/post hotel registration form (which was included in the registration packet) and fax or mail it directly <u>to the hotel</u> per the information on the form. This form is also on the SES website at www.sesnew.org.</p> <p><u>The hotel anticipates selling out.</u> This is during Spring Break, so we strongly urge you to make your pre/post reservations early. You can always revise or cancel your pre/post dates up to (3) days prior to arrival. Once the pre-</p>



	<p>post dates are full, we cannot procure any additional room.</p>
<p>10. Can I review last year's 2017 conference agenda?</p>	<p>Our 2017 Chair Report will be re-posted soon by our webmaster.</p> <p>Please go to the following link: http://sesnews.org/index.php?q=node/130 to review the:</p> <ul style="list-style-type: none">• 2017 and 2016 Chair Reports
<p>11. Do I need to wait for payment/check to be cut before registering?</p>	<p>No, the best thing to do to hold a slot <u>is to register</u>. We need payment within (10) days of registration to continue holding a slot.</p> <p>We suggest that you register before December 1st as the conference fills early and has sold out by early to mid-November for the <u>past 5 years!</u></p>
<p>12. I may bring a guest, but won't know for sure until a few weeks before the conference... is this ok?</p>	<p>Yes, just be sure and register your guest before February 5, 2018. All paid guests will be issued a name badge to admit them to meals. Partial meals (breakfast and dinners) will have a special color badge. Badges are carefully checked at all meal functions for billing purposes.</p> <p>You still are considered "<i>Participant- single room</i>" on the Registration Form. "<i>Participant- double room</i>" is effective for (2) fully paid <u>conference</u> participants. (We know this can be confusing!)</p>
<p>13. I am a golfer, when will the golf information be available?</p>	<p>Around November 15th, 2017 a web-link will be posted on our website.</p> <p>Check the website at www.sesnews.org</p>
<p>14. I need to book airfare; is there an agenda that indicated the first and last function?</p>	<p>The Current "Agenda at a Glance" is on the website. The link is: http://www.sesnews.org/files/2018%20Agenda%20At%20A%20Glance.pdf</p>



<p>15. I understand that SES limits how many people can attend from each company. What are the guidelines?</p>	<p>SES limits the number of attendees from any single company to 4, plus two more from the following list:</p> <ul style="list-style-type: none">• Presenters• Session Chairs and Co-Chairs• Sponsors of Main Events• Hall of Fame Members• Officers, Board Members, and Committee Chairs (exceptions may be granted by Conference Chair)
<p>16. Are there any tour options for myself and or my guest?</p>	<p>We will determine this prior to January 6th, 2018. We may do (1) or (2) organized tours. It's always challenging to reserve buses and space, as people wait until they are on site frequently; but we keep trying!</p> <ul style="list-style-type: none">• Each night there is a hosted "spouse/guest gathering" around 7:30 PM. It's very informal, but a nice way to get to know each other.• There is also a spouse and guest meeting Monday morning at 9 AM. A hotel concierge and a Visitors Bureau representative will be there to answer questions and give an overview of the area. Please check on our website for updates.
<p>17. How do I know if my paper is accepted?</p>	<p>You will receive confirmation from the Conference or Session Chair regarding paper acceptance by December 29th, 2017 if your abstract was submitted on or before September 9, 2017.</p>
<p>18. I am interested in some type of Sponsorship; who do I contact for this to procure more information?</p>	<p>You can contact the SES Conference Director, Antoinette Chartier, at alchms@cox.net Telephone: 805-684-1284</p> <p>or the Conference Chair, Matt Swanson, at mattsawansonses@gmail.com Telephone: 714-974-5560</p> <p>The Conference has numerous Sponsorship opportunities. Detailed information, which specifically outlines the opportunities and procedure, can be sent to you upon your request.</p>